## **Guidelines for AMS Buddy Program Mentors**

If you are a member of AMS and would like to be a "conference buddy" (i.e., mentor) for someone who is relatively new to AMS at the national meeting, please submit the online AMS Buddy Program registration form by the deadline indicated on the website. You will be matched with a "newer" AMS member who has requested to have a "conference buddy."

- 1. Please make a prompt connection with your mentee upon receipt of the mentor-mentee pairings (about one week before the conference) from the Conference Buddy Coordinators. Mentees are asked to make quick connections with their mentors, but sometimes they require a nudge or two.
- Connect with your mentee at the Annual Meeting as early as possible during the conference (unless you both make other specific arrangements). One key point of the Buddy Program is for you to familiarize your mentee with the conference culture near the beginning of the meeting.
- 3. Please alert the Conference Buddy Coordinator if you change your plans after registering to be a mentor, or if you change your contact information (particularly e-mail address).
- 4. Nearly all of the mentees are grateful for the opportunity to meet experienced musicologists who can often introduce them to colleagues and provide many useful tips and various levels of informal guidance (often governed by the level of interest shown by the mentee). The connections may vary from a quick chat to a happy repartee that continues throughout the meeting (even occasionally after). Every now and then a mentee may misunderstand the purpose of the Conference Buddy Program, and mentors should be mindful of the guidelines given to all mentees (listed above).